

Sample form, not for offline completion.

Visit <https://hcsa.awardsplatform.com> to enter.

2. Unsung Hero Award

This Award recognises the efforts of an individual who has made a substantive and consistent contribution to a project or as part their everyday work, often going above and beyond to deliver.

The submission should outline why this individual is considered to have gone above and beyond their job role, how that impacts on the wider team/organisation, any feedback from the wider team/organisation that has recognised the additional contributions made.

Submissions should clearly outline what tasks have been undertaken by the nominee which make this candidate stand out from other members of the team.

This may include taking on additional tasks and responsibilities, working smarter/differently to deliver improvements to the organisation which have then been recognised as excellent ideas and implemented wider.

Nominations for this award are not restricted to members of the HCSA and can be made on behalf of anyone working at any level in the health care purchasing and supply function.

The nomination must be proposed by a member of the HCSA.

Entry name

Nominator Name

Please enter your name as the person nominating.

Nominator Email

Please enter your email address as the person nominating.

Nominator Telephone Number

Please enter your telephone number as the person nominating.

We may need this to contact you regarding the entry.

Nominated Person

Use this when nominating an individual.

Please enter the name of the person you are nominating.

Please ensure you check the name of the person being nominated is correct as this information will be engraved and cannot be altered.

Nominees Email Address

Should your nominee be shortlisted we will need an email address for contact purposes.

Please enter an email address for the organisation or person you are nominating.

Nominees Telephone No.

Should your nominee be shortlisted we may need to contact them by telephone.

Please enter a contact telephone number for the organisation or person you are nominating.

Nominees Region

East of England

London

Midlands

National

North East and Yorkshire

Northern Ireland

North West

Scotland

South East

South West

...

Please enter the nominees region/special area.

☐ Declaration - I wish to nominate the following
Individual/Team/Group/Organisation/Collaborative/Supplier for award. I understand that by submitting this nomination I declare that the information I have provided is – to the best of my knowledge – accurate and complete.

Sharing success (optional)

- ☐ Yes interested in sharing
- ☐ Unsure please contact the nominee should they be successful
- ☐ No thank you

Should the nomination win an award we will be offering the nominee the chance to share with others at future events.

This has no relevance on whether they win the award.

Award Submission

Supporting Statement - Individual

200 words

Please tell us about the person you are nominating and describe any specific attributes that they have. (This answer will not be scored).

Max 200 words

Approach Unsung

400 words

Please provide details on why this individual has gone above and beyond their job role, how that has impacted on the wider team/organisation.

Max words 400

Performance and Capability - Unsung

400 words

Please provide details on what tasks have been undertaken by the individual which make this individual stand out from other members of the team. This may include taking on additional tasks and responsibilities, working smarter/differently to deliver to improvements to the organisation which have then been recognised as excellent ideas and implemented wider.

Max words 400

Outcomes and Benefits

400 words

Outline the outcomes, achievements and benefits that have been delivered this may include results of measurable performance metrics, savings and other benefits.

Max 400 words

Supporting Evidence



Please provide evidence, supporting statements and quotations that have recognised the contributions made by the team or individual. (This answer will not be scored)

Max 5 pieces.

Material may be supplied as follows:

Upload JPEG or PDF files. Maximum file size is 5MB per piece. A maximum of five pieces can be uploaded with your entry.

Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.

Please use Video question to provide Video URL.

For Video attachments please use Vimeo were possible.

Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.

Video Supporting Evidence (optional)

You may submit video in your supporting evidence, Video must be relevant to submission.

Please upload your URL Link.

For Video attachments please use Vimeo were possible.

Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.